

GLOSSARY



Excel: Creating a Basic Dashboard

With Curt Frye

Use these terms and definitions below to understand concepts taught in the course.

Transcript Search: note that you can search for terms directly within the course. To search video text, switch to the *Transcripts* tab, then press Cmd/Ctrl + F on your keyboard to run a search within the active transcript.

Term	Definition
charts	Visual representations of data collections
dashboard	An area in Excel containing charts, tables, and views that are backed by data
gridlines	Marked boundaries between cells
PivotTable	A tool in Excel that is used to summarize, sort, reorganize, group, count, total, or average data stored in a database
sparklines	A tiny chart in a worksheet cell that provides a visual representation of data
standard zoom level	The general size of objects on the screen