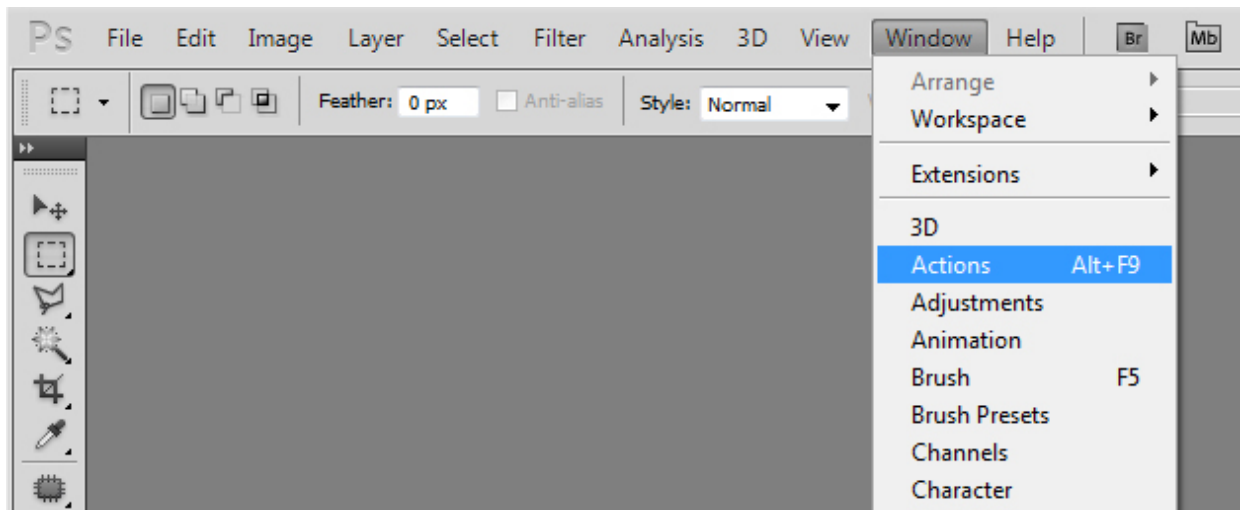# Arranging Passport Photos

1. Open Photoshop

2. Instructions for installing and using actions

   The easiest way to install actions in Photoshop is to double click the actions file. First, go to Window menu and select Actions
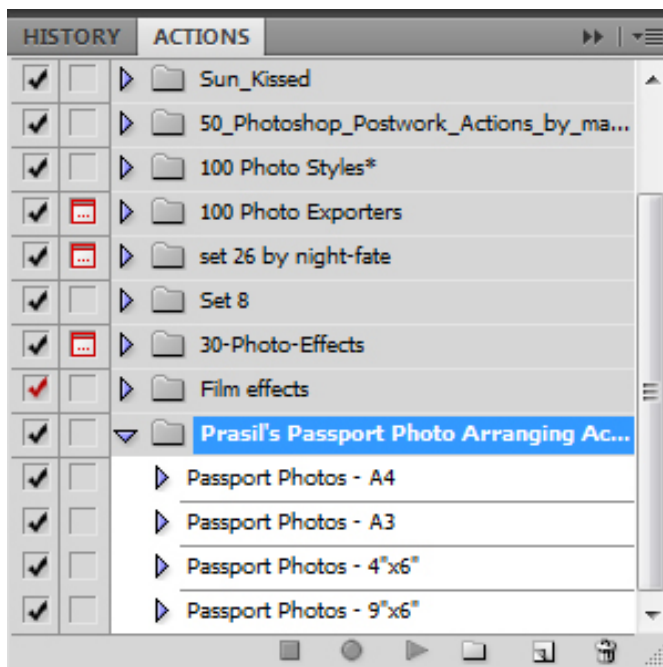

Now browse to the action file *'Prasil's Passport Photo Arranging Action'*
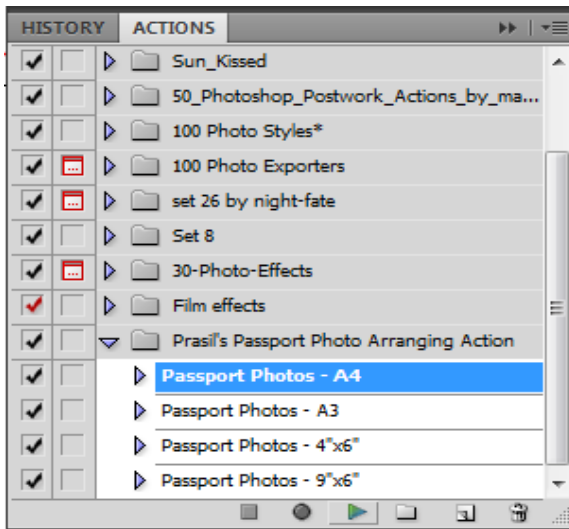

and double click it.

Now you can find the actions in the actions panel.

3. Now open your passport photo (It has to be in correct passport photo dimensions *i.e., 3.5x3.5cm,* or *3.5x4.5cm etc., 300 pixel/inch resolution*) and click play any of the actions listed – A4,A3, 4x6" or 9x6"

4. In case you don't have your photo in passport photo dimensions, you can use the PSD file provided. Open the PSD file, and copy your photo content to the PSD file

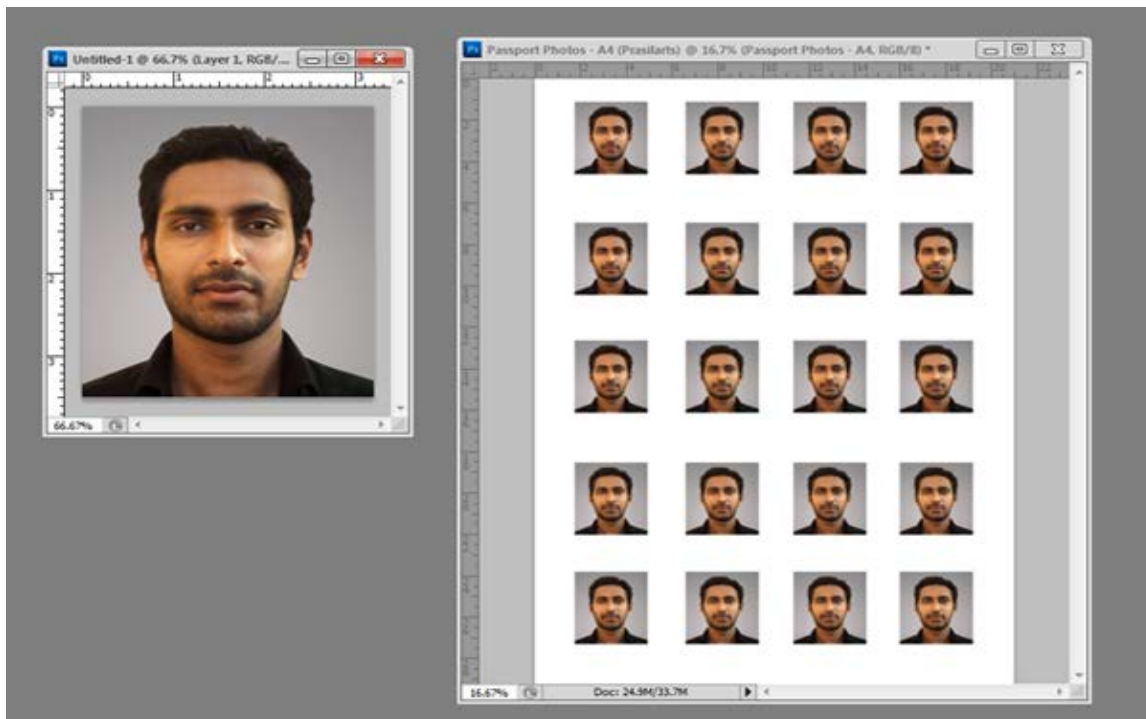Sample Passport Sized Photo (Custom)

5. Resize and move your photo to fit the space correctly.

6. Once you are done with your photo, select any one from the actions – Passport Photos – A4, A3, 6x4" or 9x6" and click the PLAY button

7. That's it.. You get the result in a matter of few seconds.

Results:

So, go ahead and do it yourself!! It's that simple.
In case you didn't get an idea checkout the video tutorial

http://www.youtube.com/watch?v=7qJtEKbEF2o

www.prasilarts.com