ABOUT THIS PRODUCT
Product name: The Agency – Powerpoint Template
Version: 1.0
Author: slidehack
Software: Microsoft Office Powerpoint '10 for Mac
File type: ppt, pptx, potx
Slides sized (px): 1920 x 1080

FONT INFO (FREE!)

Source Sans Pro

Http://www.fontsquirrel.com/fonts/open-sans

Bebas Neue

Http://www.fontsquirrel.com/fonts/bebas-neue

Montserrat

http://www.fontspace.com/julieta-ulanovsky

Modern Pictogram

http://www.fontsquirrel.com/fonts/modern-pictograms

HOW TO CUSTOMIZE THIS PRODUCT

All shapes are fully editable in keynote You don't need to jump to another software just to change color, size, etc. Just change as you wish dirrectly from powerpoint.

How to Create Semi Transparent Overlay Background

1. **Click** on the **text box "add your image here …"** on the background (most of them are in the master slide <u>except for page 15 and 16</u>)

2. Right click > **Format Shape > Picture or Texture**

3. Set transparency in the fill window, drag to 80% or 90%

How to Ungroup an Object/Shape

1. **Right click** on the object

2. Select **Grouping > Ungroup**

How to Group an Object/Shape

1. **Right click** on the object
2. Select **Grouping > Group**

How Edit/Fill Shape Color

1. **(Left) click** on the shape
2. Chose a color from color pallete (bucket icon)

NOTE: Please ungroup the object/shape before, if you want to change an individual shape.

How to Change Line Color

1. **Left click** on the shape
2. Chose a color from color pallete (pencil icon)

NOTE: Please ungroup the object/shape before, if you want to change an individual shape.

How to Edit Chart Data

1. **Right click** on the chart
2. You will be dirrected to Excel spreadsheet data. You can edit the data there.
3. Once the spreadsheet completed. save the data (ctrl+s) for windows or (cmd+s) for mac user.

How to Change a Picture

1. **Right click** on the shape
2. Choose **Format Shape..**
3. Choose **Fill > Picture or Texture** (from tab)
4. Choose 'From file:' **Choose Picture**

How to Crop a Picture

1. **Doube click** on the picture
2. Choose **Crop** from toolbar
3. **Drag** the crop hadler horizontaly/vertically to adjust the width/height

Images source:

www.unsplash.com

www.photodune.net (PREVIEW ONLY)

www.freepik.com

THANKS FOR PURCHASING THIS PRODUCT!

Need more help?

Please drop your message to **mail.slidehack@gmail.com**